



**HIMACHAL PRADESH FOREST DEPARTMENT**  
**HIMACHAL PRADESH FOREST ACADEMY**

SUNDERNAGAR , MANDI, HP – 175019  
Telephone & Fax : 01907 – 264114



**TIMETABLE FOR “ONE WEEK RTEFRESHER CUM ORIENTATION COURSE FOR NEWLY PROMOTED ACF**

from 12-09-2022 to 17-09-2022

DAY	(Session – I)	11 00 to 11 15 AM	(Session –II)	(Session –II)	01:15 to 02 15 PM	(Session – IV)	03 15 to 03 30 PM	(Session – V)
	10 00 to 11 00 AM		11 15 to 12 15 AM	12 15 to 01 15 PM		02 15 to 03 15 PM		03 30 to 04 30 PM
<b>DAY I</b> Monday 12.09.2022	Inaugural Session Director & HPFA	Tea Break	General Overview of Forest & Forestry in HP in India T R Sharma , JD	Role & Challenges in Current Scenario T R Sharma , JD	Lunch Break	Duties & Responsibilities of ACF C L Joshi , JD	Tea Break	Discussions & Sum up of the Day Course Director (TRS)
<b>DAY II</b> Tuesday 13.09.2022	Protection & Enforcement R S Banyal , Retd APCCF		Protection & Enforcement R S Banyal , Retd APCCF	Mandatory Field Inspections Sushil Rana ,DFO		RTI , e Samadhan & Jan Manch Sushil Rana ,DFO		Complaints & Inquiry H K Sarwata Retd CCF
<b>DAY III</b> Wednesday 14.09.2022	ACF as Technical Officer T R Sharma , JD		ACF as Technical Officer T R Sharma , JD	Working Plan & Management Plan H V Kathuria CCF WP		Nursery &Plantation Parul Sood DFO WP		Soil & Water Conservation works Dr. Yogender DFO HQ
<b>DAY IV</b> Thursday 15.09.2022	Field Tour on Ecotourism C L Joshi		Field Tour on Ecotourism C L Joshi			Field Tour on Ecotourism C L Joshi		Field Tour on Ecotourism C L Joshi
<b>DAY V</b> Friday 16.09.2022	Accounts Matter T R Sharma , JD.		Establishment Matters C L Joshi JD	Records & Store C L Joshi JD		Online Applications Rakesh Sr. System Analyst		Online Applications Rakesh Sr. System Analyst
<b>DAY VI</b> Saturday 17.09.2022	HRD & Management Issues Anil Joshi CCF		Public Dealing Anil Joshi CCF	Conclusions Course Director (TRS)		Feedback & Valediction		Valediction

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**COURSE DIRECTOR**  
**HP FOREST ACADEMY,**  
**SUNDERNAGAR**